

Award: Effective Collaborations Award**Submission Deadline: May 14, 2021**Email tellus@princeton.edu or send through campus mail to US Rewards and Recognition, 7 New South, Office of the VP**Background**

This Award is presented to a team (2 or more individuals) for their effective collaboration and exceptional performance in 2020. This unprecedented year brought upon new challenges, and this group worked together to provide services or solutions to help meet the needs of the University. This team may be a conventional unit of University Services staff or an assembly of cross-departmental University staff members working together to help support the mission of Princeton University.

Selection

Award winners will meet the general requirements (see General Guidelines) and be selected based on the committee's review of Part II: About the Team on the nomination form.

Nomination Process

To nominate a team for the Effective Collaborations Award, please **complete PART I through PART III**.

For assistance with this form, speak with your manager, contact Verita Murrill (vmurrill@princeton.edu or 609.258.2676), or make an appointment with Princeton Writes (pwrites@princeton.edu or 609.258.9980).

PART I. WHO WOULD YOU LIKE TO NOMINATE?

Team Name:

Team Members:

(Please include full name and department for each member)

PART II. ABOUT THE TEAM

Please choose Option 1 **or** Option 2 below. Attach additional pages to this form if necessary.

Option 1: Nominators may answer as many of the following questions that describe why the team you have nominated should be awarded the Effective Collaborations Award. Additional information may be attached to this form.

Option 2: Submit a free-form nomination, using the questions below as a guide, and attach it to this form.

What is the goal of the team or collaboration?

How do team members work together and leverage individual team member strengths to create impactful contributions to University Services and/or Princeton University?

How has the team shown exceptional integrity, dedication, responsiveness, flexibility and reliability?

PART III. NOMINATOR INFORMATION

The selection committee may contact you if additional information is needed.

Name and Title

Email or Phone