**Award:** Always Growing Award

**Background**
This Award is presented to a University Services staff member who committed to learning new skills or took on new challenges over the past year that promotes professional development. The new skills may have been acquired through redeployment or through an educational experience. While learning the new skills may have been outside of the staff’s comfort zone, they used the opportunity to challenge themselves, and where they could, incorporate the new skills into their everyday work.

**Selection**
Award winners will meet the general requirements (see General Guidelines) and be selected based on the committee’s review of Part II: About the Nominee on the nomination form.

**Nomination Process**
To nominate an individual for the Always Growing Award, please **complete PART I through PART III**.
For assistance with this form, speak with your manager, contact Verita Murrill (vmurrill@princeton.edu or 609.258.2676), or make an appointment with Princeton Writes (pwrites@princeton.edu or 609.258.9980).

**PART I. WHO WOULD YOU LIKE TO NOMINATE?**

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<th>Name</th>
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<td>☐ Check this box if this is a self-nomination</td>
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PART II. ABOUT THE NOMINEE
Please choose Option 1 or Option 2 below. Attach additional pages to this form if necessary.

Option 1: Nominators may answer as many of the following questions that describe why the individual you have nominated should be awarded the Always Growing Award. Additional information may be attached to this form.

Option 2: Submit a free-form nomination, using the questions below as a guide, and attach it to this form.

What new knowledge or skill(s) has the nominee learned through redeployment or educational experience(s)?

In what ways did the experience(s) challenge the nominee?

Where possible, how did the nominee incorporate the new skills into their everyday work?

PART III. NOMINATOR INFORMATION
The selection committee may contact you if additional information is needed.

Name and Title

Email or Phone

Submission Deadline: May 14, 2021. Email completed forms to tellus@princeton.edu or send through campus mail to University Services Rewards and Recognition, 7 New South, Office of the VP. Submit online at https://usrecognition.princeton.edu.