

Category: Efficiency and Effectiveness

Award: Innovator/Visionary Award

Submission Deadline: December 29, 2023

Email forms to tellus@princeton.edu or send through campus mail to US Rewards and Recognition, 7 New South, Office of the VP

Background

Efficiency and effectiveness in our service culture recognizes the exploration of innovative ideas, diversity of thought and collaboration. Developing and sustaining these values within University Services encourages thoughtful risk, optimizes our resources, and creates opportunities to meet desired outcomes and needs of our campus.

These values also extend to the University's commitment to sustainability* by putting in place programs and actions that improve quality of life and/or the environment, on campus and beyond.

The Innovator/Visionary Award is presented to a University Services staff member who sets clear, distinctive goals and/or offers new ideas and processes to help achieve such objectives. In doing so, the recipient also creates improved results, greater productivity, and/or integrates sustainable solutions.

**Sustainability is inclusive of changes, big or small, that help the environment, people, or improve the ability to maintain a process over time.*

Selection

Award winners will meet the general requirements (see General Guidelines) and be selected based on the committee's review of Part II: About the Nominee on the nomination form.

Award

Award winners will receive a monetary award of \$1,500 and a commemorative plaque, which will be presented at the annual Rewards and Recognition event. Recipients of the Innovator/Visionary Award may not be considered for a second Innovator/Visionary Award within a five-year period. Winners are eligible to be nominated for awards in different categories. Please note that all monetary awards are subject to taxes and dollar amounts are subject to change each year.

Nomination Process

To nominate a colleague for the Innovator/Visionary Award, please **complete PART I through PART III**. For assistance with this form, speak with your manager, contact Verita Murrill (vmurrill@princeton.edu or 609.258.2676), or make an appointment with Princeton Writes (pwrites@princeton.edu or 609.258.9980).

PART I. WHO WOULD YOU LIKE TO NOMINATE?

Name

Check this box if this is a self-nomination

Title and Department

PART II. ABOUT THE NOMINEE

Please choose Option 1 or Option 2 below. Attach additional pages to this form if necessary.

Option 1: Nominators may answer as many of the following questions that describe why the individual you have nominated should be awarded the Innovator/Visionary Award. Additional information may be attached to this form.

Option 2: Submit a free-form nomination, using the questions below as a guide, and attach it to this form.

Share any existing processes—improved or put into place by the nominee—that have increased workplace effectiveness or efficiency (e.g. cost reductions, time saving, sustainability improvements)

List any new ideas or initiatives the nominee has conceived, planned or executed and include any positive impacts made on the department, University Services or Princeton University.

Has the nominee created/implemented sustainable solutions or embedded sustainable thinking into their problem-solving? If so, how?

Explain how the nominee teaches or motivates others to pursue innovative ideas.

Share examples of the nominee's ability to think "outside the box" or explore creative, unconventional ideas.

PART III. NOMINATOR INFORMATION

The selection committee may contact you if additional information is needed.

Name and Title

Email or Phone